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HAME
OFFICE
ADMINISTRATION DIPECTORATE REVIEW: TRENDS AND HIGHLIGHTS
Fvaluation
Course Objective:
The objective of this course is to update DDA Careerists'
awareness and understanding of current activities, problems and trends
in the Administration Directorate and its components.
1. Please indicate on the scale below the degree to which the course met its objective:
LOW / / / / / / / / / / / / / / / / / / /
2. What part of the course did you find the most useful?
3 sections on Securities
3 sections on Security puracy & Freedom of info
3. What part of the course did you find the least useful?
Records management
Pragrams in agency
4. Please describe how the course benefited you. The gas a more detailed look as the while while when offices while when
workings withe other offices which
What suggestions do you have for improving this course? they we
ensily skip lunch